

Young Change Ringers Association Privacy Policy

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The Young Change Ringers Association (YCRA) has the charitable objective of promoting and fostering the art of change ringing amongst young people. The purpose of the Association is to link young people together through change ringing to develop them both as a ringer and as a person. The YCRA operate one website: www.ycra.org.uk.

For general enquiries, please email contact@ycra.org.uk.

What information we collect

The YCRA holds and processes the following data:

- Members' details comprising name, postal address, email address for YCRA members, and purchasers of merchandise.

What we do with the information we hold

Our policy is to comply with all applicable provisions of the Data Protection Acts and the General Data Protection Regulation (GDPR). We make all reasonable efforts to keep data secure and up-to-date.

We only use members' information in connection with delivery of the products and services which have been purchased. We use Paypal for credit and debit card payment processing. Card details are provided direct to Paypal and not held or processed by the YCRA. No data held by or processed by the YCRA is passed to any third party. All YCRA data is held and processed in the UK.

We will comply free of charge with reasonable requests for disclosure of personal data.

YCRA activities are carried out in accordance with the Information Commissioner's Office Guidelines. If you are not happy with our response, or you believe that your data protection or privacy rights have been infringed, you can contact the UK Information Commissioner's Office which regulates and enforces data protection law in the UK. Details of how to do this can be found at www.ico.org.uk, or you can contact the Information Commissioners Office on 0303 123 1113 or via email ico.org.uk/global/contact-us/email/ or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.

Data retention

Our aim is to minimise unnecessary retention of data. We keep accounting records for 7 years, in line with audit and HMRC guidelines, but all other data is deleted when it is no longer required.

Data type	Retention period
Membership details	Deleted within 2 years of cancellation